THE HUB CATERING + CO

CATERING ORDER FORM

Email order to :
thehubcateringandco@gmail.com

BILLING INFO

Invoice to : _____

_____

Business Name : _____

Business Number : _____

Contact Name : _____

Mobile Number : _____

Email address : _____

DELIVERY INFO

Address : _____

_____

_____

On site Contact : _____

Mobile number : _____

Date ordered : _____/____/_____

Delivery date : ____/____/____

Delivery day : _____

Delivery time : ___:___ AM/PM

Pick up time : ___:___ AM/PM

QTY	DESCRIPTION

Please advise if you require any of the following item = 10c per item

	NAPKINS	PLATES	FORKS	CUPS	CUTLERY PACK - napkin,fork,knife = 50c/pack
QTY					

CATERING TERMS

1 - Catering times are Monday to Friday 8am - 4pm

2 - Catering for next day delivery must be in by 1pm the latest and 7days prior for be-spoke events.

3 - Please complete our booking form to have invoice or quote generated.

4 - Please use our description on form from catering menu. Please specify dietary requirements.

5 - If catering/event is broken into different times, please specify in description sequence of events prior to writing decription for that time required.

****PLEASE ADVISE IF PAYMENT IS VIA CREDIT CARD****